

**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD ON 14<sup>th</sup> JULY 2019 AT 5.00PM HARGRAVE PARISH HALL**

In Attendance - Cllr J Windsor – Chair for Meeting	Cllr L Sackett
Cllr M Pilkington	Cllr S Hyden
Cllr S Martin	Cllr M Roscoe
Cllr R Bird	0 Members of the public

**APOLOGIES FOR ABSENCE**

Apologies of absence were received from Cllr O de Braekleer and Cllr Ratledge due to being out of the country.

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS**

Cllr R Bird declared an interest in planning application 19/02334 Stone Cottage, Guy Lane.

**PUBLIC SESSION**

No matters were raised under Public Participation.

**MINUTES**

**RESOLVED 19/025** that the Chairperson signs, as a true and correct record of the minutes of the meeting held on 12<sup>th</sup> May, 2019.

**BUSINESS**

Huxley Methodist Chapel – it was reported that the Auction was due to take place on 15<sup>th</sup> July 2017 and all matters regarding the Graveyard had been resolved. Remove from agenda.

Guy Lane Speed Limit – the clerk confirmed that the consultation process was due to take place from 1<sup>st</sup> August 2019. Councillor Jones had been approached by the clerk but no funding was offered.

40mph speed limit - Cllr Sackett reported that the Speed Monitoring event had taken place and a few volunteers had come forward. It was felt that the two week speed monitoring did benefit the area and it raised people's awareness. They had organised for it to take place again in September. Also it was reported that the police were undertaking speed checks outside of the primary school.

Fly Tipping – nothing further to update, remove from agenda.

Defibrillator – Further communication with owners of the Inn at Huxley was undertaken by Councillor Pilkington and following this a letter was sent to the owner confirming that he would not be liable for the defibrillator were one to be installed in the telephone box.

Cllr Roscoe undertook to liaise with a local electrician and Mr Lees with regards to the viability and cost of fitting a defibrillator machine in the telephone box.

Cllr Martin undertook to explore grant funding for a defibrillator machine.

Conservation Area Application – Cllr Windsor reported upon speaking to CWaC and further information she had received. Cllr Windsor undertook to forward a link to the Historic England site which would also provide further information about becoming a Conservation Area. This would enable councillors to consider whether this was appropriate for the parish.

Cheshire Arts Organisation Minerva Arts – a letter from the Cheshire Arts Organisation was received by the Parish Council, it was noted and felt not applicable for Hargrave and Huxley Parish Council.

Planning Training – It was reported that two places had been booked on the Planning Training Course that was being carried out by Broxton Parish Council, these places were for Cllr Pilkington and the Clerk at a cost of £20 each which would be met by the Parish Council.

## **PLANNING**

The Planning Register was accepted and changes to the planning register from last meeting were noted. Planning Application 19/02334 was discussed, there were no objections to this application.

## **FINANCIAL ITEMS**

### Accounts for payment

Income received since last meeting:- £81.51 from HMRC for VAT refunded from 2017-18 & 2018-19.

Payments made since last meeting for approval:-

Clerk Pay	Tax Point 3	£314.58	100537
Clerk Pay	Tax Point 4	£214.76	100540
Data Protection Subscription		£40.00	100539
Clerks Expenses		£24.24	100541
Internal Audit		£48.00	100536
Autela Payroll		£39.23	100538
Mid-Cheshire Footpath Society		£8.00	

**RESOLVED 19/026** to accept these payments since the last meeting.

The bank statement was also signed against the cashbook.

Deposit Account – The Clerk was asked to review how much interest was payable on the Deposit account.

On-line banking – It was reported that Cllr Windsor and the Clerk had held a meeting with Barclay's Bank to see if a Community Account could be set-up. This had been rejected. The clerk had also been in touch with Natwest and found out their Bankline costed £20.00 per month to have access to. This was thought impractical with only 2 – 3 cheques being written per month. The Clerk undertook to explore options with the Co-operative and Lloyds Banks.

Review of Budget V Actual spend for 1<sup>st</sup> Quarter – the council reviewed and approved the budget v actual spend for first quarter and asked if the Cashbook could be updated to include all budget headings together with the budget amount at the top of the spreadsheet.

## **HR POLICIES**

**RESOLVED 19/027** to adopt the following HR policies for the next 12 months:- Equal Opportunities, Grievance, Disciplinary, Absence, Health & Safety.

## **NEXT MEETING**

**Sunday 1<sup>st</sup> September, 2019 at 5pm in Huxley Village Hall**

The meeting closed at 6.00pm

Signed:.....

Dated:.....

2

**Clerk to the Council:**

Trudy Ryall-Harvey 07805 698 388

email: [clerk.huxleyhargravepc@gmail.com](mailto:clerk.huxleyhargravepc@gmail.com) [www.hargravehuxleypc.co.uk](http://www.hargravehuxleypc.co.uk)